



Editorial Process Boletín de Coyuntura

First phase

1. Articles are received through the journal's OJS platform, available at the [link](#).
2. The Technical Team performs a brief reading of the content of the article, verifies that the topic is in line with the journal's lines of research and determines whether or not to continue with the Editorial Process.
3. If applicable, the Coordinator/Editor authorizes to continue the Editorial Process.
4. [Statements of commitment](#) are requested from the authors of the article.
5. The Technical Team verifies compliance with the journal's [instructions for the preparation of articles](#) and reviews the article in the Turnitin anti-plagiarism software (the percentage of coincidences should not exceed 30%).
6. The Technical Team designates a member of the Editorial Committee according to the subject matter of the article.
7. The Editorial Committee reviews in general the content of the article, determines originality, importance and relevance of the topic and accepts one of the three decisions:
 - Approved for peer review
 - Approved for peer review, with the condition that the author complies with the requested corrections
 - Rejected

Once the article is approved for peer review, it goes to the second phase of the Editorial Process, which consists of the arbitration system.

Note:

- If the article is rejected in the first instance, the Coordinator/Editor may request the opinion of another member of the Editorial Committee.

Second phase

Arbitration system

The arbitration system of the Boletín de Coyuntura consists of double-blind peer review (the identity of the author and peer reviewers is kept hidden). Each article is submitted to the review of two evaluators, external to the Editorial Committee. The arbitration system complies with the following steps:

8. The Editorial Committee designates two reviewers according to the subject matter of the article.
9. The reviewers carefully review the content of the articles and accept one of the three decisions:
 - Approved for publication
 - Approved for publication, with the condition that the author complies with the requested corrections
 - Rejected



10. The Editorial Committee, based on the evaluators' reports, accepts or rejects the article for publication.
11. In the event that one evaluator accepts the article and another rejects it, the Editorial Committee may request an additional review to break the tie.
12. The Coordinator/Editor, based on the Editorial Committee's report, makes the final publication decision and sends the certification to the author, if applicable.

Once the second phase (arbitration system) has been completed, the journal will be formatted, revised and published.

Prior to the publication of a manuscript, authors receive the layout of the article (galley proof) for review (typography and spelling only) and acceptance.

Notes:

- The receipt of manuscripts in no way implies a commitment to publication by the journal.
- The minimum duration of the Editorial Process, from the reception of the article until its acceptance/rejection for publication, is five months.
- The reviewers will abide by the “Ethical Guidelines for Peer Reviewers”, developed by the Committee on Publication Ethics (COPE), available at the [link](#), in order to comply with ethical aspects of the peer review process.
- The evaluators use the [article evaluation form](#), which considers the following aspects: 1) Relevance of the article; 2) Formal aspects of the article; 3) Content or substance of the article; 4) Quantitative valuation of the article; 5) Qualitative valuation of the article.
- In addition to the [article evaluation form](#), evaluators must send their evaluation report in Word, PDF, or as a text message in the OJS platform, and they can also make comments in the article itself.
- The Editorial Committee needs to send their review report in Word, PDF, or as a message text in the OJS platform, in addition, they can make observations in the same article.
- In the event that the Editorial Committee does not comply with the established functions, requirements and dates, the Coordinator/Editor will take the pertinent actions to continue with the arbitration system.
- In the event that the evaluators do not comply with the established functions, requirements and dates, the Editorial Committee will take the pertinent actions to continue with the arbitration system.
- Boletín de Coyuntura reserves the right to make any style corrections, typography, spelling and editorial changes it deems necessary to improve the manuscript.
- Boletín de Coyuntura reserves the right to select the issue of the journal in which the article will be published.
- If the article is accepted for publication, an e-mail will be sent to each author requesting authorization to link the author's ORCID profile with the journal's platform in order to synchronize scientific information between both parties. To authorize the linkage, the author must click on the link in the email received and log in to his/her ORCID profile. The links have an expiration time, so if there is any error in the linking, please write to the e-mail address obeconomico@uta.edu.ec to send another link. It should be noted that this authorization is **REQUIRED** for the article to be published.
- Editorial management is carried out through the [journal's OJS platform](#).