



Code of Ethics Boletín de Coyuntura

The Code of Ethics of the journal Boletín de Coyuntura is based on the guidelines of the Committee on Publication Ethics (COPE) available at: <http://publicationethics.org/resources/guidelines>

1. Commitments of the authors

- **Originality:** articles submitted to the Boletín de Coyuntura must be unpublished and original, in the research lines of the journal, and must not have been previously published in full or in part in any printed or electronic media in any language.
- **Multiple and/or repetitive publications:** authors should not simultaneously/multiply submit the same article to different journals or publishers, as there is a possibility that it may be published more than once. Simultaneous submission of the same contribution to multiple scientific journals is considered an ethically incorrect and reprehensible practice.
- **Attributions, citations and references:** the author must always provide the correct indication of the sources and contributions mentioned in the article.
- **Authorship:** the authors guarantee the inclusion of those who have made a significant scientific and intellectual contribution to the article. In addition, the journal considers that the authors contribute equally in the elaboration of the research, and therefore does not request a contribution statement.
- **Access and Retention:** if deemed appropriate, authors of articles may make available the sources or data on which the research is based, which may be retained for a reasonable period of time after publication and possibly made accessible.
- **Conflict of interest and disclosure:** all authors are required to declare explicitly that there are no conflicts of interest that may have influenced the results obtained or the interpretations proposed. Authors should also indicate any funding from institutions and/or projects from which the research article arises.
- **Errors in published articles:** when an author identifies an error in his/her article, he/she should immediately inform the journal and provide all the necessary information to make the pertinent corrections.
- **Responsibility and fidelity of the data:** the content of the article is the full responsibility of the author and attests that the work does not contain parts of other authors or other fragments of already published works. In addition, they confirm the veracity of the data, that is that the empirical data have not been altered to verify hypotheses.

Notes:

- All articles received for publication in the journal are subjected to anti-plagiarism review by Turnitin software, where grammatical and orthotypographic coincidences should not exceed 30%, otherwise the article is rejected, ensuring that the works are unpublished and meet the standards of editorial quality that guarantee own scientific



production.

- The non-compliance of any commitment of the authors will be considered an ethically incorrect and reprehensible practice, and the article will be discarded for publication in the Boletín de Coyuntura.

2. Commitments of the evaluators

- **Contribution to the editorial decision:** peer review helps the Editorial Committee to make decisions on proposed articles and also allows the author to improve the quality of the articles submitted for publication. Peer reviewers are committed to provide a critical, honest, constructive and unbiased review of both the scientific and literary quality of the writing in the field of their knowledge and skills.
- **Respect for review times:** the reviewers are committed to review the papers in the shortest possible time in order to respect the deadlines, in consideration of the authors and their papers.
- **Confidentiality:** each article should be considered confidential. Therefore, research should not be discussed with others without the express consent of the Coordinator/Editor for the duration of the editorial process, so that anonymity preserves the intellectual integrity of the entire process.
- **Honesty:** reviewers review articles submitted for publication on the basis of the scientific merit of the contents, without discrimination of race, gender, sexual orientation, religion, ethnicity, nationality, political opinion of the authors.
- **Objectivity:** peer reviewers must be objective, so they are obliged to give sufficient reasons for each of their assessments, providing a detailed report. In addition, they may inform the journal of any similarities or overlaps of the manuscript with other published works.
- **Anonymity:** to ensure that the review process is as objective, impartial and transparent as possible, the identity of the authors is suppressed before the papers are sent for peer review. In the event that for any reason the identity of the authors, their institutional affiliations or any other information that jeopardizes the anonymity of the paper has been compromised, the peer reviewer should immediately inform the journal.

Note: the non-compliance of any commitment of the reviewers will be considered an ethically incorrect and reprehensible practice, and the Coordinator/Editor of the journal will call for attention, separation of the reviewers or any corrective action that he/she deems pertinent.

3. Commitments of the Editorial Committee

- **Publication decision:** the Editorial Committee will ensure the selection of the most qualified reviewers and specialists in the field of research of the article, to issue a critical and expert appraisal of the work, with the least possible biases. The journal chooses to



select 2 reviewers for each manuscript, in case one accepts and another rejects the article, the Editorial Committee may request an additional evaluation to break the tie.

- **Honesty:** the Editorial Committee evaluates the articles submitted for publication on the basis of the scientific merit of the contents, without discrimination of race, gender, sexual orientation, religion, ethnic origin, nationality, political opinion of the authors.
- **Confidentiality:** each article should be considered confidential. Therefore, research should not be discussed with others without the express consent of the Coordinator/Editor for the duration of the editorial process, so that anonymity preserves the intellectual integrity of the entire process.
- **Conflict of interest and disclosure:** the Editorial Board agrees not to use content from articles submitted for publication in its research without the written consent of the author.
- **Contribution to the publication decision:** review by Editorial Committee assists the Coordinator/Editor in making decisions on proposed articles and also allows the author to improve the quality of articles submitted for publication.
- **Respect for review times:** the Editorial Committee is committed to review the papers and assign peer reviewers in the shortest possible time in order to meet the deadlines, in consideration of the authors and their papers.
- **Objectivity:** the review by the Editorial Committee must be carried out in an objective manner, so they are obliged to give sufficient reasons for each of their assessments, providing a detailed report. In addition, they may inform the journal of any similarities or overlaps of the manuscript with other published works.
- **Anonymity:** to ensure that the review process is as objective, impartial and transparent as possible, the identity of the authors is suppressed before the papers are sent for review by the Editorial Committee. In the event that for any reason the identity of the authors, their institutional affiliations or any other information that jeopardizes the anonymity of the document has been compromised, the member of the Editorial Committee must immediately inform the journal.

Note: the non-compliance of any commitment of the Editorial Committee will be considered an ethically incorrect and reprehensible practice, and the Coordinator/Editor of the journal will call for attention, dismissal from the Editorial Committee or any other corrective action that he/she deems appropriate.

4. Complaint handling process

- Complaints from authors will be received as long as they are well-founded, and will be dealt with according to the journal's rules. In no case will the complaint resolution process involve revealing the identity of the Editorial Committee and reviewers.
- Any complaint about an evaluation process will be addressed as long as the author identifies the possible errors in the review process. At no time will the aptitude of the



Editorial Committee or evaluators be questioned. Complaints will be addressed to the Coordinator/Editor, with the respective argumentation and evidence to consider the case. A response to the complaint will be given as soon as possible.

- If a report of plagiarism is received after the publication of an article in the Boletín de Coyuntura, and this is verified by the journal, the manuscript will be removed from the web page of the published issue and from all repositories and databases in which the plagiarized text appears.